## **BYLAWS**

Amended and Restated (Retyped)
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# AMENDED AND RESTATED BYLAWS OF SPRINGBROOKE CONDOMINIUM OWNERS ASSOCIATION

## TABLE OF CONTENTS

ARTICLE I T	The Association	
Section 1.	Name and Nature of the Association	1
Section 2.	Membership	1
Section 3.	Voting Rights	1
Section 4.	Proxies	2
Section 5.	Quorum	2
Section 6.	Place of Meetings	2
Section 7.	Annual Meetings	2
Section 8.	Special Meetings	2
Section 9.	Notice of Meetings	2
Section 10.	Waiver of Notice	3
Section 11.	Actions Without a Meeting	3
Section 12.	Order of Business	3
Section 13.	Pendency	3
ARTICLE II	Board of Directors	4
Section 1.	Number and Qualification	4
Section 2.	Election	4
Section 3.	Vacancies During the Term	4
Section 4.	Term of Office: Resignation	5
Section 5.	Removal of Directors	5
Section 6.	Organizational Meeting	5
Section 7.	Regular Meetings	5
Section 8.	Special Meetings	
Section 9.	Board of Directors' Quorum	6
Section 10.	Compensation	6
Section 11.	Fidelity Bond	6
	Expansion of Board	
	Action By Written Consent	
Section 14.	Powers and Duties	6
ARTICLE III	Officers	
Section 1.	Designation	
Section 2.	Term of Office: Vacancies	
Section 3.	President	
Section 4.	Vice President	
Section 5.	Secretary	
Section 6.	Treasurer	
ARTICLE IV	General Powers of the Association	8

Section 1.	Payments from Maintenance Funds	8
Section 2.	Capital Additions	10
Section 3.	Rules and Regulations	10
Section 4.	No Active Business to be Conducted for Profit	
Section 5.	Association's Right to Enter Units	11
ARTICLE V	Determination of and Payment of Assessments	
Section 1.	Obligation of Owners to Pay Assessments	
Section 2.	Preparation of Estimated Budget	
Section 3.	Reserve for Contingencies and Replacements	12
Section 4.	Failure to Prepare Annual Project	
Section 5.	Books and Records of the Association	12
Section 6.	Assessments	13
Section 7.	Reserve	13
Section 8.	Suspended Rights	13
ARTICLE VI	Committees	13
Section 1.	Notice of Association	13
Section 2.	Complaints	13
ARTICLE VII	I Mortgages	14
Section 1.	Notice of Association	
Section 2.	Notice of Unpaid Assessments	14
Section 3.	Other Notices	
ARTICLE VI	II General Provisions	
Section 1.	Conflict of Interest	
Section 2.	Indemnification of Board Members and Officers	
Section 3.	Service of Notices on the Board of Directors	
Section 4.	Non-Waiver of Covenants	
Section 5.	Amendments	
Section 6.	Definitions	
Section 7	Agreements Rinding	17

## BYLAWS OF

## SPRINGBROOKE CONDOMINIUM OWNERS ASSOCIATION

Preamble. The within Bylaws are executed and attached to the Declaration of Springbrooke Condominium pursuant to Chapter 5311 of the Ohio Revised Code. The purpose is to provide for the establishment of a Unit Owners Association as a nonprofit corporation under the provisions of Chapter 1702 of the Revised Code of Ohio for the administration of the Condominium Property. The provisions of these Bylaws are applicable to the Condominium Property and all present or future owners, tenants or other persons that might use the facilities of the Property are subject to the regulation set forth in these Bylaws and the Declaration of Condominium Ownership.

## ARTICLE I

#### The Association

<u>Section 1.</u> <u>Name and Nature of the Association</u>. The Association shall be known as Springbrooke Condominium Owners Association, being a non-profit association of all of the Unit Owners of Springbrooke Condominium.

Section 2. Membership. Every person or entity who is a record owner of a Unit shall be a member of the Association. The foregoing is not intended to include persons or entities who hold an interest merely as security for the performance of an obligation. Membership shall be appurtenant to and may not be separated from ownership of any Unit. Ownership of such Unit shall be the sole qualification for membership. Such membership shall terminate upon the sale or other disposition by such Unit Owner of this ownership interest, at which time the new Owner of such Unit shall automatically become a member of the Association.

Section 3. Voting Rights. There shall be one (1) vote for each Unit comprising Springbrooke Condominium. If two or more persons, whether fiduciaries, tenants in common or otherwise, own undivided interest in the Unit, each shall be entitled to exercise such proportion of the voting power for such Unit shall be equivalent to the proportionate interests of ownership of such Unit. Voting rights are not related to percentage of interest in the Common Elements. If additional Units are added the votes will increase by each Unit added to a maximum of One Hundred Forty-Four (144) votes, being the total of the Units that can be constructed on the Condominium Property.

- Section 4. Proxies. At all meetings of members, each member may vote in person or by proxy. All proxies shall be in writing and filed with the Secretary. Every proxy shall be revocable and shall automatically cease upon conveyance by the member of his ownership in the Unit. The person appointed as proxy need not be a member of the Association.
- Section 5. Quorum. The presence at the meeting of members entitled to cast, or of proxies entitled to cast, a majority of the voting power (meaning Owners holding 51% of the votes then authorized) of the Association shall constitute a quorum for any action except for matters requiring a higher percentage of the voting power under the Declaration or required by the Ohio Condominium Act. If, however, such quorum shall not be present or represented at any meeting, a majority of the voting power or such percentage required for such contemplated action, those present shall have power to adjourn the meeting from time to time, without notice other than announcement at the meeting, until a quorum shall be present or represented. Percentage of interest in the Common Elements shall not be used in determining a quorum.
- Section 6. Place of Meetings. Meetings of the Association shall be held at such place upon the Condominium Property or elsewhere in the area, as specified by the Directors in the notice of the meeting.
- Section 7. Annual Meetings. The first annual meeting of members of the Association shall be held as hereafter provided. Thereafter, the annual meeting of the Association shall be held in each succeeding year thereafter on the first Tuesday of May, if not a legal holiday, and if a legal holiday, then on the succeeding business day. Unless otherwise specified, meetings will commence at 7:30 p.m.
- Section 8. Special Meetings. It shall be the duty of the President of the Association to call a special meeting as directed by resolution of the Board of Directors or upon a petition signed by a majority of the Owners having been presented to the Secretary. The notice of any special meeting shall state the time and place of such meeting and the purpose thereof. No business shall be transacted at a special meeting except as stated in the notice unless by consent of 75% of the Owners present, either in person or by proxy. Quorum at a special meeting is as set forth in Section 5, above.
- Section 9. Notice of Meetings. It shall be the duty of the Secretary of the Association to mail a notice of each annual or special meeting, stating the purpose of any special meeting, the time and place where it is to be held, to each Owner of record, at least seven (7) days, but not more than twenty-eight (28) days, prior to such

meeting. The Owners of record will be determined from the Association's files as of the day preceding the day on which notice is given.

Section 10. Waiver of Notice. Notice of time, place and purposes of any meeting of members of the Association may be waived in writing, either before or after the holding of such meeting. The attendance of any member of the Association at any such meeting without protesting, prior to or at the commencement of the meeting, the lack of proper notice shall be deemed to be waived by him of notice of such meeting.

Section 11. Actions Without a Meeting. All actions, except the removal of a Board member which may be taken at a meeting of the Association, may be taken without a meeting with the approval of, and in writing or writings signed by members of the Association having the percentage of voting power required to take such action as if the same were taken at a meeting. Such action by written consent shall be filed with the Secretary of the Association.

Section 12. Order of Business. The order of business at all meetings of the Owners of Units shall be as follows:

- a. Roll Call
- b. Proof of notice of meetings or waiver of notice
- c. Reading of minutes or preceding meeting.
- d. Report of officers
- e. Report of committees
- f. Election of Inspectors of Election
- g. Election of Directors
- h. Unfinished business
- i. New business
- i. Adjournment

Section 13. Pendency. Until the Association is established by a meeting of the membership of the Association, the Declarant shall act in all instances where action of the Association is authorized or required by law or by this Declaration. Not later than the time that Units are sold to which twenty-five percent (25%) of the undivided interests in the Common Elements have been sold and conveyed by the Declarant, the members of the Association shall meet and the members shall elect not less than twenty-five percent (25%) of the Board of Directors.

#### ARTICLE II

#### **Board of Directors**

Section 1. Number and Qualification. The affairs of this Association shall be managed by a Board of Directors of not less than three (3) persons nor more than seven (7) persons, each of whom must be a Unit Owner or the spouse of a Unit Owner. That notwithstanding, no one (1) Unit may be represented by more than one (1) person on the Board at any one (1) time.

Section 2. Election. Not later than thirty (30) days from the time that Twenty-Five Percent (25%) of the Units are sold and conveyed by the Declarant, the Association shall meet and the members, other than Declarant, shall elect not less than 25% of the Directors. Not later than thirty (30) days from the time that Fifty Percent (50%) of the Units are sold and conveyed by the Declarant, the Association shall elect not less than a majority of the Directors. When computing percentages, if the Declarant has exercised its option to expand the Condominium, the percentages shall be computed by comparing the number of Units sold and conveyed to the maximum Units that may be created as stated in the Declaration. Election to the Board of Directors shall be by secret written ballot. At such election the members or their proxies may cast as many votes as they are entitled to exercise under the provisions of the Declaration. The persons receiving the largest number of votes shall be elected. Cumulative voting is not permitted. Only person nominated as candidates shall be eligible for election as Directors.

Except as provided above, the Declarant shall have the right to appoint and remove the Directors (except for Directors elected by the members) and officers of the Association and to exercise the powers and responsibilities otherwise assigned by law or the Declaration to the Association, the Directors or officers from the date of the established until the earlier of five (5) years or thirty (30) days after the sale and conveyance of Seventy-Five Percent (75%) of the total Units of the Condominium as expanded. Within said 30 days, the members shall meet and elect all Directors, who then shall elect all officers of the Association. The persons so elected shall take office upon election.

Section 3. Vacancies During the Term. In the event of the occurrence of any vacancy or vacancies in the Board of Directors, during the term of such Director or Directors, the remaining Directors, though less than a majority of the whole authorized number of Directors, may, by the vote of a majority of their number, fill such vacancy for the unexpired term. At a special meeting called for that purpose, the members may also elect a successor to fill an unexpired term.

- Section 4. Term of Office: Resignation. Each Director shall hold office until his term expires, or until his earlier resignation, removal from office or death. Any Director may resign at any time by oral statement to that effect made at a meeting of the Board of Directors or in a writing to that effect delivered to the Secretary of the Association, such resignation to take effect immediately or at such other time as the Director may specify. The term of the Directors when elected by the Unit Owners shall be for a period of three (3) years and shall be elected so that their terms expire on a staggered basis with the initial term being less than three years if necessary to create this continuation of management by the Board of Directors.
- Section 5. Removal of Directors. At any regular or special meeting duly called, any one or more of the Directors may be removed with or without cause by the vote of a majority of the members at a meeting of the members entitled to exercise at least seventy-five percent (75%) of the voting power of the Association, except the Director, if any, acting as a representative of a lending institution, may not be removed by such vote. Any Director whose removal has been proposed by the members of the Association shall be given an opportunity to be heard at such meeting. In the event that a Director is removed by such vote, his successors shall then and there be elected to fill the vacancy thus created by the remaining Directors.
- <u>Section 6.</u> <u>Organizational Meeting</u>. Immediately after each annual meeting of members of the Association, the newly elected Directors and those Directors whose terms hold over shall hold an organization meeting for the purpose of electing officers and transacting any other business. Notice of such meeting need not be given.
- Section 7. Regular Meetings. Regular meetings of the Board of Directors may be held at such times and places as shall be determined by a majority of the Directors, but at least four (4) such meetings shall be held during each year. In accordance with Ohio Revised Code Section 5311.08(A)(4)(a), any Board meeting may be held in person or by any method of communication, including electronic or telephonic communication, provided that each Board member can hear, participate and respond to every other Board member.
- Section 8. Special Meetings. Special meetings of the Board of Directors may be held at any time upon call by the President or any two Directors. Written notice of the time and place of each such meeting shall be given to each Director either by personal delivery or by mail, telegram or telephone at least two (2) days before the meeting, which notice shall specify the purpose of the meeting; provided, however, that attendance of any Director at any such meeting without protesting, prior to or at the commencement of the meeting, the lack of proper notice shall be deemed to be a waiver

by him of notice of such meeting and such notice may be waived in writing either before or after the holding of meeting, by any Director, which writing shall be filed with or entered upon the records of the meeting. If all the Directors are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

- <u>Section 9.</u> <u>Board of Directors' Quorum</u>. At all meeting of the Board of Directors, a majority of the Directors, then appointed or elected, shall constitute a quorum for the transaction of business, and the acts of the majority of the Directors present at a meeting at which a quorum is present shall be the acts of the Board of Directors.
- <u>Section 10.</u> <u>Compensation</u>. No Director shall receive compensation for any services rendered as a Director. The Director may be reimbursed for such expenses incurred in the performance of his duties.
- <u>Section 11</u>. <u>Fidelity Bond</u>. The Directors shall require all persons handling the funds of the Association to furnish adequate fidelity insurance coverage. The premiums on such coverage shall be a Common Expense.
- Section 12. Expansion of Board. Upon a vote of the majority of the membership, the Board of Directors may be expanded to a maximum of seven (7) members. If requested by the lender(s) holding a majority of first mortgages on Units of the Condominium, one of the Directors elected shall act as a representative of the lending institutions.
- Section 13. Action By Written Consent. Any action that could be taken by the Board at a meeting may be taken without a meeting with the affirmative vote or approval, in writing or writings, of all of the Directors.
- Section 14. Powers and Duties. In accordance with Ohio Revised Code Section 5311.081(B), in addition to all other powers enumerated herein, the Board may exercise all powers of the Association, including the power to do the following:
  - (a) Hire and fire managing agents, attorneys, accountants, and other independent contractors and employees that the Board determines are necessary or desirable in the management and/or operation of the Condominium Property and the Association;
  - (b) Commence, defend, intervene in, settle, or compromise any civil, criminal, or administrative action or proceeding that is in the name of, or

threatened against, the Association, the Board, or the Condominium Property, or that involves two or more Unit Owners and relates to matters affecting the Condominium Property;

- (c) Enter into contracts and incur liabilities relating to the operation of the Condominium Property;
- (d) Grant easements, leases, licenses, and concessions through or over the Common Elements;
- (e) Impose and collect fees or other charges for the use, rental, or operation of the Common Elements or for services provided to Unit Owners;
- (f) Purchase insurance and fidelity bonds the Board considers appropriate or necessary; and
- (g) Invest excess funds in investments that meet standards for fiduciary investments under Ohio law.

## ARTICLE III

#### Officers

- <u>Section 1.</u> <u>Designation</u>. The principal officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer, all of whom shall be elected by the Board of Directors. The offices of Treasurer and Secretary may be filled by the same person.
- Section 2. Term of Office: Vacancies. The officers of the Association shall hold office until the next organization meeting of the Board of Directors and until their successors are elected, except in case of resignation, removal from office or death. The Board of Directors may remove any officer at any time with or without cause by a majority vote of the Directors then in office. Any vacancy in any office may be filled by the Board of Directors.
- Section 3. President. The President shall be the chief executive officer of the Association and must be a member of the Board of Directors. He shall preside at all meetings of the Association and of the Board of Directors. Subject to directions of the Board of Directors, the President shall have general executive supervision over the business affairs of the Association. He may execute all authorized deeds, contracts and other obligations of the Association and shall have such other authority and shall

perform such other duties as may be determined by the Board of Directors or otherwise provided for in the Declaration or in these Bylaws.

- Section 4. <u>Vice President</u>. The Vice President shall perform the duties of the President whenever the President is unable to act and shall have such other authority and perform such other duties as may be determined by the Board of Directors. He shall be a member of the Board of Directors.
- Section 5. Secretary. The Secretary shall keep the minutes of all meetings of the Board of Directors and the minutes of all meetings of the Association; he shall have charge of such books and papers as the Board of Directors may direct, and he shall, in general, perform all the duties incident to the office of the Secretary. He need not be a member of the Board of Directors.
- <u>Section 6.</u> <u>Treasurer.</u> The Treasurer shall have the responsibility for Association funds and securities and shall be responsible for keeping full and accurate accounts of all receipts and disbursements in book belonging to the Association. He shall be responsible for the deposit of all monies and other valuable effects in the name, and to the credit, of the Association in such depositories as may from time to time be designated by the Board of Directors. He need not be a member of the Board of Directors.

## ARTICLE IV

#### General Powers of the Association

- Section 1. Payments from Maintenance Funds. The Association shall establish and shall pay for out of the fund as Common Expenses the following:
  - a. <u>Utility Services</u>. The Association shall pay the cost of water, waste removal, and sewer service, and any other necessary utility service for a Unit and the Common Elements that are not separately metered to a Unit. The Association reserves the rights to levy additional assessments against any Owner to reimburse it for excessive use by such Owner of any utility service that is paid by the Association.
  - b. <u>Care of Common Elements</u>. The Association shall pay the cost of landscaping, gardening, snow removal, painting, cleaning, maintenance, decorating, repair and replacement of Common Elements including the private roads.

- c. <u>Care of Certain Limited Common Elements</u>. The Association shall pay cost of maintenance, repair, cleaning and replacement of those Common Elements which are designated by the Declaration as Limited Common Elements for the exclusive use of all the Units in a particular building, unless such cost is to be paid by the Unit Owner as provided in the Declaration.
- d. <u>Certain Maintenance of Units</u>. The Association shall pay the cost of the maintenance and repair of any Unit or Limited Common Elements, if such maintenance or repair is necessary in the opinion of the Board of Directors for public safety or in order to prevent damage to or destruction of any part of the Condominium Property, and the Owner or Owners of said Unit have failed or refused to perform said maintenance or repair within a reasonable time after written notice of the necessity of said maintenance or repair delivered by the Association to said Owner or Owners. The Association shall levy special assessment against such Unit Owner for the cost of said maintenance or repair.
- e. <u>Casualty Insurance</u>. The Association shall pay the premium upon a policy or policies of fire insurance, with extended coverage, vandalism and malicious mischief endorsements, as provided in the Declaration, the amount of which insurance shall be reviewed annually.
- f. <u>Liability Insurance</u>. The Association shall pay the premium upon a policy or policies insuring the Association, the members of the Board of Directors, and the Owners against any liability to the public or to the Owners of Units, their invitees or tenants, incident to the ownership and/or use of the Common Elements, as provided in the Declaration, the limits of which policy shall be reviewed annually.
- g. Wages and Fees for Services. The fees for services of any person or firm employed by the Association, including, but not limited to, the services of a person or firm to act as a Manager or Managing Agent for the Condominium Property and legal and/or accounting services necessary or proper in the operation of the Condominium Property or the enforcement of the Declaration and these Bylaws and for the organization, operation and enforcement of the rights of the Association.
- h. <u>Worker's Compensation</u>. The costs of worker's compensation insurance to the extent necessary to comply with applicable laws.

- i. <u>Discharge of Mechanic's Liens</u>. Any amount necessary to discharge any mechanic's lien or other encumbrance levied against the entire Condominium Property or any part thereof which may, in the opinion of the Association, constitute a lien against the entire Condominium Property rather than merely against the interests therein of particular Owners. Provided, however, that the foregoing authority shall not be in limitation of any statutory provisions relating to the same subject matter. Where one or more Owners are responsible for the existence of such lien, they shall be jointly and severally liable for the cost of discharging it and any costs incurred by the Association by reason of said lien or liens shall be specially assessed to said Owners.
- j. <u>Additional Expenses</u>. The cost of any other materials, supplies, furniture, labor, services, maintenance, repairs, structural alterations, insurance, common expenses or assessments which the Association is required to secure or pay for pursuant to the terms of the Declaration and these Bylaws or by law or which, in its opinion, shall be necessary or proper for the maintenance and operation of the Condominium Property as a first class condominium project or for the enforcement of the Declaration and these Bylaws.
- k. <u>Community Facilities</u>. The Declarant will build a clubhouse and swimming pool on the Common Elements. The cost of insurance, maintenance and operational expense will be budgeted for payment from the Maintenance Fund and will be budgeted assessments of Common Expenses.
- <u>Section 2</u>. <u>Capital Additions</u>. The Association shall not make expenditures of new capital improvements to the Common Elements having a total cost in excess of One Thousand Dollars (\$1,000.00) without, in each case, the proper approval of the members of the Association. This clause is not intended to limit expenditures for the replacement or restoration of existing portions of the Common Elements.
- Section 3. Rules and Regulations. The Board of Directors may by a majority vote, adopt such reasonable rules and regulations and to amend the same which the Board of Directors may deem advisable for the maintenance, conservation and beautification of the Condominium Property, and for the health, comfort, safety and general welfare of the Owners and occupants of the Condominium Property. Written notice of such rules and regulations shall be given to all Owners and occupants and the Condominium Property shall at all times be maintained subject to such rules and regulations. In the event that adopted rules and regulations conflict with any provisions of the Declaration or of these Bylaws, the rules and regulations of the Declaration and these Bylaws shall govern.

Section 4. No Active Business to be Conducted for Profit. Nothing herein shall be construed to give the Association authority to conduct active business for profit.

Section 5. Association's Right to Enter Units. The Association or its agents may enter any Unit or portion of the Limited Common Elements when necessary in connection with any maintenance, repair or construction for which the Association is responsible. Such entry shall be made with as little inconvenience to the Unit Owner as practicable, and any damage caused thereby shall be repaired by the Association. In the event of any emergency originating in or threatening any Unit at a time when required alterations or repairs are scheduled, the managing agent or his representative or any other person designated by the Board may enter the Unit immediately whether the Unit Owner is present or not.

#### ARTICLE V

### Determination of and Payment of Assessments

Section 1. Obligation of Owners to Pay Assessments. Each Unit Owner shall have the duty to pay his proportionate share of the expenses of administration, maintenance and repair of the Common Elements and of other expenses provided for herein. Such proportionate share shall be in the same ratio as his percentage of ownership in the Common Elements as set forth in the Declaration. Payment thereof shall be in such amounts and at such times as may be determined by the Board of Directors of the Association, as hereinafter provided.

Section 2. Preparation of Estimated Budget. The Association shall on or about December 1<sup>st</sup> of every year prepare an estimate of the total amounts necessary to pay the cost of wages, materials, insurance, services and supplies which will be required during the ensuing calendar year for the rendering of all services, together with a reserve for contingencies and replacements. On or before December 15<sup>th</sup>, each Owner shall be notified in writing as to the amount of such estimate, with reasonable itemization thereof. On or before January 1<sup>st</sup> of the ensuing year, and the first of each and every month of said year, each Owner shall be obligated to pay to the Association or as it may direct one twelfth (1/12<sup>th</sup>) of the assessments made pursuant to this paragraph. On or before the date of the annual meeting in each calendar year, the Association shall supply to all Owners, an itemized accounting of the maintenance expenses actually incurred for the preceding calendar year, together with a tabulation of the amounts collected pursuant to the estimate provided and showing the net amount over or short of the actual expenditures plus reserves. During the construction

phase the budget will be updated as needed in order to anticipate the income and expenses. In accordance with Ohio Revised Code Section 5311.21, in the alternative, if the Association has collected a Common Surplus at the end of any fiscal year, the Board may determine that such amount will be applied toward reserves.

Section 3. Reserve for Contingencies and Replacements. The Association shall build up and maintain a reasonable reserve for contingencies and replacements. Extraordinary expenditures not originally included in the annual estimate which may be necessary for the year, shall be charged first against such reserve. If said estimated cash requirement proves inadequate for any reason, including non-payment of any Owner's assessment, the same shall be assessed to the Owners according to each Owner's percentage of ownership in the Common Elements. The Association shall serve notice of such further assessment on all Owners by a statement in writing giving the amount and reasons therefore, and such further assessment shall become effective with the first monthly maintenance payment which occurs more than then (10) days after the delivery or mailing of such notice of further assessment. All Owners shall be obligated to pay the adjusted monthly amount.

Section 4. Failure to Prepare Annual Budget. The failure or delay of the Association to prepare or serve the annual or adjusted estimate on the Owner shall not constitute a waiver or release in any manner of such Owner's obligation to pay the maintenance costs and necessary reserves, as herein provided, whenever the same shall be determined. In the absence of any annual estimate or adjusted estimate, the Owner shall continue to pay the monthly maintenance charge at the existing monthly rate established for the previous period until the first monthly maintenance payment which occurs more than then (10) days after such new annual or adjusted estimate shall have been mailed or delivered.

Section 5. Books and Records of the Association. The Association shall keep correct and complete books and records of account, specifying the receipts and expenditures relating to the Common Elements and other common receipts and expenses, together with records showing the allocation, distribution and collection of the common profits, losses and expenses among and from the Unit Owners; minutes of the proceedings of the Unit Owners and Board of Directors and records of the names and addresses of the Unit Owners and their respective percentages of interest in the Common Elements. Such books and records shall be open for inspection by any Owner or any representative of an Owner, duly authorized in writing, at reasonable times and upon request by an Owner. Upon then (10) days notice to the Board of Directors and upon payment of a reasonable fee, any Unit Owner shall be furnished a statement of his account setting forth the amount of any unpaid assessments or other charges due and owing from such Owner.

- Section 6. Assessments. Monthly assessments shall begin one (1) month after the filing of the Declaration with the Recorder of Montgomery County, and shall be paid by every Unit Owner of record, including the Units vested in the name of the Declarant that are then subject to the provisions of the Declaration. The assessments will be prorated at the time of any sale, provided, however, the terms of the Declaration concerning the responsibility for assessments shall apply upon failure to prorate.
- Section 7. Reserve. At the closing of each sale of a Unit, a working capital fund of at least three (3) months of the monthly assessments will be collected from the Buyer and shall be paid to the Association or deposited in an operating account for the Association if the Declarant is controlling the affairs of the Association. The Declarant may not use any such funds to pay the Declarant's expenses but only for proper Association affairs. Upon subsequent sales of a Unit the purchaser shall similarly be required at closing to deposit three (3) months of the monthly assessments with the Association.
- Section 8. Suspended Rights. In accordance with Ohio Revised Code Section 5311.081(B)(18), when a Unit Owner is delinquent in the payment of Assessments for more than thirty (30) days, the Board may, by a majority vote, suspend the voting privileges of the owner and/or right of the occupants to use the recreational facilities.

## ARTICLE VI

## Committees

- <u>Section 1.</u> <u>Notice of Association</u>. The Association may appoint an Architectural Control Committee and a Nominating Committee. In addition, the Board of Directors shall appoint other committees as deemed appropriate in carrying out its purposes, such as a Maintenance Committee to advise the Directors on matters pertaining to the maintenance, repair or improvement of the Condominium Property.
- Section 2. Complaints. It shall be the duty of the Board of Directors to act as a Committee of the whole to receive complaints from members on any matter involving Association functions, duties and activities within its field of responsibility. It shall dispose of such complaints as it deems appropriate or refer them to such Director, officer or Committee of the Association as is further concerned with the matter presented.

#### ARTICLE VII

### Mortgages

- <u>Section 1.</u> <u>Notice of Association</u>. An Owner who mortgages his Unit, shall notify the Association through the Managing Agent, if any, or the President of the Board of Directors in the event there is no Managing Agent, the name and address of his mortgagee and the Association shall maintain such information in a book entitled "Mortgagees of Units".
- <u>Section 2.</u> <u>Notice of Unpaid Assessments</u>. The Association shall, at the request of a mortgagee of a Unit, report any unpaid assessments due from the Owner of such Unit. Unit mortgagees shall be furnished financial statements upon request.
- Section 3. Other Notices. The mortgagees shall also be entitled to timely written notice by the Association of (a) any proposed amendment of the Condominium organizational documents effecting a change in the boundaries of any Unit, or change the purpose to which any Unit or the Common Elements are restructured; (b) any proposed termination of the Condominium as a condominium regime; (c) any condemnation or eminent domain proceeding affecting the Condominium Property of which the Board obtain notice; (d) any significant damage or destruction to the Common Elements; (e) any decision by the Association not the restore substantial damage or destruction; (f) any decision of the Association to renew or rehabilitate the Condominium Property; (g) any discussions by the Association to construct new capital improvements not replacing existing improvements.

#### ARTICLE VIII

#### General Provisions

Section 1. Conflict of Interest. A Director or officer of the Association shall not be disqualified by his office from dealing or contracting with the Association as a vendor, purchaser, employee, agent or otherwise. No transaction or contract or act of the Association shall be void or voidable or in any way affected or invalidated by reason of the fact that any Director or officer of any firm of which any Director or officer is a member or any corporation of which any officer or Director, or corporation of which any Director or officer is a shareholder, director or Manager, or any trust of which any Director or officer of the Association is a Manager or beneficiary, is in any way interested in such transaction or contract or act of the Association or for any gain, or profits directly or indirectly realized by him by reason of the fact that he, or any firm of which he is a member or any corporation of which he is a shareholder, director or

manager, or any trust of which he is a manager or beneficiary, is interested in such transaction or contract or act, provided the fact that such Director or officer or such firm or such corporation or such trust is so interested shall have been disclosed or shall have been known to the Board of Directors or such members thereof as shall be present at any meeting of the Board of Directors at which action upon such contract or transaction or act shall have been taken. Any Director may be counted in determining the existences of a quorum at any meeting of the Board of Directors which shall authorize or take action in respect to any such contract or transaction or act, and any officer of the Association may take any action within the scope of his authority respecting such contract or transaction or act, with like force and effect as if he or any firm of which he is a member, or any corporation of which he is a shareholder, director or manager, or any trust of which he is a trustee or beneficiary were not interested in such transaction, or contract or act. Without limiting or qualify the foregoing, if in any judicial or other inquiry, suit, cause or proceeding, the question of whether a Director or officer of the Association has acted in good faith is material, and notwithstanding any statute or rule of law or of equity to the contrary (if any there be), his good faith shall be presumed, in the absence of proof to the contrary, by clear and convincing evidence.

Section 2. Indemnification of Board Members and Officers. The Association shall indemnify any member of the Board of Directors (f.k.a "Board of Trustees") or officer of the Association or any former Board member or officer of the Association and/or its or their respective heirs, executors and administrators, against reasonable expenses, including attorneys' fees, judgments, decrees, fines, penalties or amounts paid in settlement, actually and necessarily incurred by him/her in connection with the defense of any pending or threatened action, suit, or proceeding, criminal or civil, to which he/she is or may be made a party by reason of being or having been such Board member or officer of the Association, provided it is determined in the manner hereinafter set forth that (A) such Board member or officer of the Association was not and is not adjudicated to have been grossly negligent or guilty of misconduct in the performance of his/her duty to the Association; and (B) such Board member or officer acted in good faith in what he/she reasonably believed to be in, or not opposed to, the best interest of the Association; and (C) in any criminal action, suit or proceeding, such Board member or officer had no reasonable cause to believe that his/her conduct was unlawful; and (D) in case of settlement, the amount paid in the settlement was reasonable.

The determination hereinabove required shall be made by written opinion of independent legal counsel chosen by the Board. Notwithstanding the opinion of legal counsel, to the extent that a Board member or officer has been successful in defense of

any action, suit or proceeding, or in the defense of any claim, issue or matter, he/she shall, in that event, be indemnified as set forth herein.

- (a) Advance of Expenses. Funds to cover expenses, including attorneys' fees, with respect to any pending or threatened action, suit, or proceeding may be advanced by the Association prior to the final disposition thereof upon receipt of a request to repay such amounts.
- (b) <u>Indemnification Not Exclusive</u>; <u>Insurance</u>. The indemnification provided for in this Article shall not be exclusive, but shall be in addition to any other rights to which any person may be entitled under the Articles of Incorporation, the Declaration, these Bylaws or rules and regulations of the Association, any agreement, any insurance provided by the Association, the provisions of Section 1702.12(e) of the Ohio Revised Code, or otherwise. The Association shall purchase and maintain insurance on behalf of any person who is or was a Board member or officer of the Association against any liability asserted against him/her or incurred by him/her in such capacity or arising out of his/her status as a Board member or officer of the Association.
- (c) <u>Indemnification by Unit Owners</u>. The Board members and officers of the Association shall not be personally liable to the Unit Owners for any mistake of judgment, negligence, or otherwise, except for their own individual willful misconduct or bad faith. The Unit Owners shall indemnify, defend and hold harmless each of the Board members and officers of the Association against all contractual liabilities to third parties arising out of contracts made on behalf of the Association, except with respect to any such contracts made in bad faith or contrary to the provisions of the Declaration or these Bylaws. Every agreement made by any Board member or officer of the Association shall provide that such Board member or officer of the Association is acting only as a representative of the Association and shall have no personal liability thereunder (except as a Unit Owner).
- (d) <u>Cost of Indemnification</u>. Any sum paid or advanced by the Association under this Article shall constitute a Common Expense. The Board shall have the power and the responsibility to raise, by special assessment or otherwise, any sums required to discharge the Association's obligations under this Article; provided, however, that the liability of any Unit Owner arising out of the contract made by any Board member or officer of the Association, or out of the aforesaid indemnity in favor of such Board member or officer of the Association, shall be limited to such proportion of the total liability hereunder as said Unit

Owner's pro rata share bears to the total percentage interest of all the Unit Owners as members of the Association.

- Section 3. Service of Notices on the Board of Directors. Notices required to be given to the Board of Directors or to the Association may be delivered to any member of the Board of Directors or officer of the Association either personally or by mail addressed to such member or officer at his Unit.
- <u>Section 4.</u> <u>Non-Waiver of Covenants</u>. No covenants, restrictions, conditions, obligations or provisions contained in the Declaration or these Bylaws shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, irrespective of the number of violations or breaches which may occur.
- Section 5. Amendments. Provisions of these Bylaws may be amended by the Unit Owners at a meeting held for such purpose by the affirmative vote of those entitled to exercise not less than seventy-five percent (75%) of the voting power. No such amendment shall conflict with the provisions of the Declaration or of Chapter 5311 of the Ohio Revised Code.
- Section 6. <u>Definitions</u>. The terms used in these Bylaws (except as herein otherwise expressly provided or unless the context otherwise requires) for all purposes of these Bylaws and of any amendment hereto shall have the respective meanings specified in the Declaration.
- Section 7. Agreements Binding. All agreements and determinations lawfully made by the Association in accordance with the procedure established in the Declaration and these Bylaws, or of any part of the same, shall not impair or affect in any manner the validity, enforceability or effect of the rest of these Bylaws.